







Gas TSOs Regulatory Instructions & Guidance (RIGs)

2022-23 to 2027-28









About the Utility Regulator

The Utility Regulator is the economic regulator for electricity, gas and water in Northern Ireland. We are the only multi-sectoral economic regulator in the UK covering both energy and water.

We are an independent non-ministerial government department and our main duty is to promote and protect the short- and long-term interests of consumers.

Our role is to make sure that the energy and water utility industries in Northern Ireland are regulated, and developed within ministerial policy, as set out in our statutory duties.

We are governed by a Board of Directors and are accountable to the Northern Ireland Assembly.

We are based at Queens House in Belfast. The Chief Executive and two Executive Directors lead teams in each of the main functional areas in the organisation: CEO Office; Price Controls, Networks and Energy Futures; and Markets and Consumer Protection.



(2)

Our mission

To protect the short- and long-term interests of consumers of electricity, gas and water.

Our vision

To ensure value and sustainability in energy and water.



Our values

- Be a best practice regulator: transparent, consistent, proportionate, accountable and targeted.
- Be professional listening, explaining and acting with integrity.
- Be a collaborative, co-operative and learning team.
- Be motivated and empowered to make a difference.









Abstract

This document sets out the Utility Regulator's (the Authority) Regulatory Instructions and Guidance (RIGs) for the annual reporting of the transmission system operators (TSOs) costs and outputs. These RIGs provide a framework for the Authority to collect consistent information on an annual basis. The information will help the Authority monitor performance and, over time, will provide a database of performance that will inform subsequent price controls.

Audience

This document will be of interest to the TSO & GMO and other Northern Ireland gas network stakeholders.

Consumer impact

Annual reporting has been a part of the regulatory framework for gas TSOs & GMO for several years. The RIGs provide a framework for the UR to collect consistent information from TSOs & GMO on an annual basis. This information will help monitor the TSOs & GMO performance and, over time, will provide a database that will inform subsequent gas transmission price controls.





Contents

1.	General Instructions	5
	Legal Framework	5
	Components of the RIGs	5
	Reporting period and timescales	5
	Submission	6
	Workbook Content	6
	Data Entry	7
	Template Errors	8
2.	Table 1 – Overall Costs	9
	General Purpose	9
	Instructions	9
	Company commentary	9
	Audit Check	10
	A – Administration	10
	B – Asset Replacement	12
	C – Planned Maintenance	12
	D – Unplanned Maintenance	15
	E – System Operation (TSO)	15
	F – System Operation (GMO)	17
	G – Uncontrollable Costs	19
	H – Totals	20
3.	Table 2 – Staff Costs	22
	General Purpose	22
	Instructions	
	Company commentary	22
	Audit Check	23
	A – Number of Staff by Salary Band	23
	B – Direct Staff Costs	24
	C – Indirect Staff Costs	25
	D – Agency Staff	26
	E – Totals	26
4.	Table 3 – Administration Costs	27
	General Purpose	27
	Instructions	27
	Company commentary	27
	Audit Check	28









	A – ripelilie ilisurarice	
	B – Intra-Company Recharges	
	C – Other Overheads	
	D – Mutualisation	
	E – Totals	31
5.	Table 4 - Maintenance Costs	32
	General Purpose	32
	Instructions	32
	Company commentary	32
	Audit Check	33
	A – Pipeline Insurance	33
	B – Emergency Response	35
	C – Pipeline Inspections	36
	D – Routine Maintenance	36
	E – Unplanned Maintenance	38
	F – Cost Totals	39
	G - Planned Activity	39
	H – Unplanned Activity	40
	I – Network Data	41
6.	Table 5 – Uncontrollable Costs	42
0.	General Purpose	
	Instructions	
	Company commentary	
	Audit Check	
	A – Business Rates	
	B – Licence Fees C – Fuel/Shrinkage/Imbalance Costs	
	D – Scottish Costs	
	E – Stranraer / Dundalk Income	
	F – Totals	
	F - Totals	40
7.	Table 6 - Repex Projects	48
	General Purpose	48
	Instructions	48
	Company commentary	49
	Audit Check	49
	A – Replacement projects	49
8.	Table 7 – Reporting Chapter	51
	General Purpose	51









	Instructions	51
	A – Asset Management Systems	52
	B – Stakeholder Engagement	52
	C – Joint Working	
	D – Business Carbon Footprint	
	E – Usage by Contractor	
9.	Table 8 – Asset Inventory	55
	General Purpose	55
	Instructions	55
	Company commentary	56
	Audit Check	
	A – Bond Repayments – MEL	56
	B - Capital Repayments - GNI (UK)	56
	C – Tax	57
	D – Cost Summary	58
	E – GT22 Comparisons - Opex	
Anna	av A	61





1. General Instructions

Legal Framework

1.1 The information required in these Regulatory Instructions and Guidance (RIGs) shall be provided under Condition 1.21 (RIGs) of the gas TSOs licence.

Components of the RIGs

- 1.2 The RIGs comprise:
 - a) A data reporting template (in MS Excel format), which contains various spreadsheets for completion by the TSO. The template has been developed consistent with the GT22 price control.
 - b) This document, which contains specific guidance on completion of the data reporting template and also the requirements for supporting commentary.
- 1.3 The annual reporting submission should be well-justified, self-explanatory, consistent in itself and with other submissions the TSO has made. The TSOs submission, completed in accordance with these RIGs, will comprise:
 - a) A completed data reporting template (in MS Excel format).
 - b) Supporting commentary to the various completed worksheets (in MS Word format).
 - c) Any additional information or documentation requested in the RIGs and / or which the TSO deems appropriate to provide.
- 1.4 The submission must be accompanied by a letter and statement signed by a Director on behalf of the licensee confirming that to the best of their knowledge data is accurate, complete and has been provided in accordance with the RIGs.

Reporting period and timescales

1.5 The relevant reporting year for the provision of information runs from 1 October to 30 September of the following calendar year. For example, a reporting year of 2022/23 means the year ended on 30 September 2023. The template and guidance covers the entirety of the existing price control. The UR does not intend issuing guidance each year unless something is incorrect or changes are required.





- 1.6 TSOs must provide its submission, completed in accordance with these RIGs, no later than 31 January immediately following the end of the reporting year; that is, four months after the end of the reporting year. For example, information for the reporting year ended 30 September 2023, must be provided by 31 January 2024.
- 1.7 TSOs must provide a submission annually. In order to provide a consistent historical database, TSOs should complete information [without commentary] on the last two years of the previous price control in their first return. That is, the submission for reporting year 2022/23 (due no later than 31 January 2024) must also include data on reporting years 2020/21 and 2021/22.
- 1.8 For future years, TSOs can simply update the existing template with current year information. No changes should be made to historic information without the express consent of the UR.

Submission

1.9 Completed submissions should be submitted electronically to: Gas_networks_responses@uregni.gov.uk

cc: ciaran.mcsherry@uregni.gov.uk and daniel.barnes@uregni.gov.uk

- 1.10 Further to the initial submission there may be optional further steps:
 - Questions and queries.
 - Site visit(s) to discuss and understand information.
 - Re-submission (only at the express permission/request of UR).
 - UR reserves the right to appoint an "examiner" to substantively look at specified areas of the reporting and audit any issues that may arise from time to time.

Workbook Content

- 1.11 The data reporting template is an MS Excel workbook. This workbook contains:
 - a) Reference worksheets, including:
 - (i) An index
 - (ii) A key
 - (iii) Inflation figures for converting monetary values from nominal to real terms





- b) Worksheets for TSOs to complete, covering the following areas:
 - (i) Overall costs (by licensee)
 - (ii) Staff costs (by support, engineering, and GMO staff)
 - (iii) Administration costs
 - (iv) Maintenance costs and activity
 - (v) Uncontrollable costs
 - (vi) Replacement (repex) costs and activity
 - (vii) Capital repayment costs and tariff inputs.
- 1.12 The worksheets must be completed by taking into account the requirements set out in this guidance document. This chapter provides some general instruction for the workbook. Subsequent chapters contain more detailed guidance on each of the worksheets.

Data Entry

- 1.13 For ease of use, the cells of the worksheet are colour coded, with a key provided in the workbook. TSOs should enter data into the yellow input cells on an annual basis, providing year end actuals. Future years are shown but should not be completed until after the relevant year end.
- 1.14 Pink cells represent historical data. To provide a consistent historical database, TSOs should complete information [without commentary] on the last two years of the previous price control. Historic data should not be changed unless numbers previously provided were wrong. If this is the case, the change must be identified and described in the supporting commentary.
- 1.15 More generally, the structure of the worksheets should not be changed, nor should worksheets be deleted or additional ones added, without the instruction of the Authority.
- 1.16 Unless stated otherwise, prices should be entered in nominal terms and provided in units of £m (displayed to three decimal places). If conversion is required between nominal and real terms then the information provided in the 'Inflation' workbook of the template should be used. Any values of zero should be entered as such (and not just left blank unless otherwise instructed).
- 1.17 TSOs should provide data for the current reporting year and, for the first submission under this guidance two previous reporting years in the last price control period.





- 1.18 Unless stated otherwise in the RIGs, TSOs should use the same policies and procedures to estimate and allocate costs as in the preparation of the GT22 submission to the Authority. Where this is not the case, any divergences from previous policies and procedures must be stated in the supporting commentary.
- 1.19 Descriptions of methodologies used to apportion or allocate costs (e.g. between individual categories of work, outputs, organisational entities or time periods) must be provided, including the calculations for such methodologies. Costs at the total level [Table 1 & Table 7] should reconcile with information provided in the relevant TSO regulatory accounts.
- 1.20 TSOs may append additional information to their submission and describe this in the supporting commentary if it considers this is needed to provide an understanding of the information provided in the template and the associated context.

Template Errors

- 1.21 In the event of the TSOs identifying errors in the templates after they have been sent out for completion, the following procedure shall be followed:
 - a) Upon identifying an error, TSOs should send details to the Authority using this email: Gas_networks_responses@uregni.gov.uk cc: ciaran.mcsherry@urgni.gov.uk & daniel.barnes@uregni.gov.uk. TSOs should not correct the error in the version to be submitted without the Authority confirming it should do so.
 - b) The Authority will assess the details provided to establish if there is an error.
 - c) If the Authority considers it feasible and appropriate for the current reporting year, the Authority will correct the error by amending the template and /or clarifying the guidance and confirm to TSOs that they should use these for their submission.
 - d) If the Authority considers it is not feasible and appropriate for the current reporting year, the Authority will log the error and address it when preparing templates for the following reporting year.
- 1.22 In the event that UR identifies an error, we will follow the above steps b) to d).





2. Table 1 – Overall Costs

Covering: Administration, Repex, Planned Maintenance, Unplanned Maintenance, System Operation (both TSO & GMO) and Uncontrollable Opex

General Purpose

2.1 The purpose of this table is to provide a consistent reporting template for TSOs. It will help provide comparability, certainty, and an understanding of cost movements over time. This structure will also be used as the basis for ongoing annual cost reporting and future price controls. The table is designed as a summary with more disaggregated information requested in follow-up tables.

Instructions

- 2.2 This table has 40 lines in total. It covers all costs including the high level GMO cost elements (L20 L27) allocated to the TSO. More detailed market operator costs will be subject to separate reporting by the GMO. This however should align with what is included in the TSO submissions.
- 2.3 MEL is required to complete this table for each of their licensees (T1a, T1b and T1c). For MEL, Table 1 should equal the sum of the three subsidiary tables.
- 2.4 All financial costs should be recorded in nominal prices. Costs will generally be recorded in £ millions to 3 decimal places (DP), unless otherwise stated.
- 2.5 Mutualisation costs (L5) and some uncontrollable cost lines (L30 L31) should not be completed by GNI (UK). Any income received from Stranraer or Dundalk should be recorded as a negative value.
- Columns -2 and -1 should contain historic data from the previous price control which reconciles with regulatory accounts at the total level. Columns 1-5 will contain actual information from GT22 completed on an annual basis. This should also align with regulatory accounts.

Company commentary

- 2.7 Alongside the tables the company should provide commentary detailing:
 - Explanation of movement in cost lines with emphasis on any changes
 +/-20% on the previous year.
 - Any atypical or 'one-off' costs that have incurred.





- Any additional details explaining cost movements e.g. workload, timings of activity etc.
- Differences between actuals and GT22 allowances of +/-10% on the summary lines (Section H).
- Description of TSO internal processes to provide accuracy and ensure no 'double counting' occurs.
- Description of any changes in the period to the cost allocation methodology between TSO licensees (MEL) and intra-company charges [GNI (UK)]. This should reference when change occurred, why it occurred and when/where old methodology was previously reported.
- Any exchange rate figures used [GNI (UK)].

Audit Check

Line	Audit Check
T1, L33	Line 33 should equal T2a, L16 plus T3, L15.
T1, L34	Line 34 should equal T6, L13.
T1, L35	Line 35 should equal T2b, L16 plus T4, L24.
T1, L36	L36 should equal T4, L25.
T1, L37	Line 37 should equal sum of L14 – L19.
T1, L38	Line 38 should equal L20 – L27.

Table 1 - Line Guidance

2.8

A - Administration

1	Pipeline Insurance	£m	3 dp ¹	
Definition	Insurance related solely to the pipeline assets and AGIs. This includes:			
	Insurance premiums;			
	 Insurance contract negotiating and monitoring; 			
	 Insurance risk management; and 	 Insurance risk management; and 		
	Payments relating to uninsured class	Payments relating to uninsured claims.		
Processing rule	Input			

¹ DP refers to decimal points.









2	Intra-Company Recharge	£m	3 dp
Definition	Recharge for cost/activity provided by an company group entity. This will include: • Marketing; • Audit/Finance/Regulation; • Human Resources & Training; • IT & Telecoms; • Property Management; • Legal fees; • Board members travel and expense.		
Processing rule	Input		

3	Other Overheads £m 3 dp		
Definition	Includes procurement of goods & services in the support of the business operations. Also covers: • Non-pipeline insurance;		
	 Stationary; and Any other direct administration cost items e.g. consultancy support (not reported elsewhere). 		
Processing rule	Input		

4	Support Staff costs £m 3 dp		
Definition	All support staff labour related costs incurred by the licence holder including inter-company recharges but excluding those labour costs which relate to engineering and the direct activity of the . This includes:		
	 Gross salaries and wages of all employees; 		
	Bonus payments;		
	 Overtime, Standby and Other Allowances; 		
	 Employer's National Insurance contributions; 		
	 Salary sacrifice payments; 		
	Training costs;		
	Sick pay;		
	Pension Costs;		
	Sickness benefits;		
	Private health insurance;		
	 (Non pension related) retirement awards; 		
	Death in service benefits;		









	Paid leave;
	 Travel and Subsistence;
	 Medical insurance costs;
	Childcare assistance;
	Welfare costs;
	 Car allowances;
	 Share based schemes; and
	Staff Entertainment.
Processing rule	Input

5	Mutualisation Costs	£m	3 dp
Definition	Costs directly attributable to the manager mutual bond including the provision of liquas legal and other professional fees required manage the financiers. Not to be completed by GNI (UK).	uidity as	
Processing rule	Input		

B – Asset Replacement

6	Asset Replacement	£m	3 dp
Definition	Captures expenditure for replacement of (major) assets, e.g. due to expiry of design life and/or operational performance issues.		
Processing rule	Input		

C – Planned Maintenance

7	Asset Management & Compliance	£m	3 dp
Definition	 Include a variety of activities such as: Engineering Compliance; Engineering management; Asset management; Work planning and management; System planning and design; and HSQ&E management. 		
Processing rule	Input		









8	Emergency Response	£m	3 dp
Definition	Includes: • Fixed costs incurred to ensure 24, availability of the emergency respresources; • Variable costs from emergency reactivities;	onse	
	 Arrangements and service provide to ensure emergency spares, mat equipment; and Emergency training exercises. 		
Processing rule	Input		

9	Pipeline Inspection	£m	3 dp
Definition	 Sub-sea survey (periodic) of under pipeline, including side scan sonal echo sound, sacrificial anode state checking for spans, scars, cathod system, debris etc. Land inspections often carried out the pipeline and sometimes known Inspection (OLI). Walk / vantage point / river crossing and Aerial pipeline inspections. 	r, multi- bbing, ic prote t by pigg n as Or	ction ging iline
Processing rule	Input		

10	Routine Maintenance	£m	3 dp	
Definition	Maintenance of the range of transmission system assets to ensure fitness for purpose and compliance with relevant regulations, industry recognised standards and best practice. Includes:			
	 The fixed costs associated with mobilisation resources at commencement of the contract operations; 			
	 Cost charged by the contractor for ongoing management; Planned/routine maintenance e.g. surveillar functional checks and maintenance, site husbandry. 		ng	
			lance,	
	 Maintenance activities not include foregoing e.g. investigations follow 			









	Close Interval Potential Surveys (CIPS);
	 Sub-sea maintenance activities [for MEL only];
	 Routine/planned inspection and maintenance of AGIs, metering assets and other assets;
	 Routine inspection and maintenance of SCADA equipment and communication systems;
	 Utilities costs associated with operation of the transmission system assets, e.g. electricity supply;
	 Agricultural / Landowner liaison;
	Security related costs; and
	Provision of specialist maintenance services by equipment manufacturers / vendors, e.g. gas heating equipment / systems, pest control etc.
Processing rule	Input

11	Engineering Staff Costs £m 3 dp
Definition	All engineering staff labour related costs incurred by the licence holder including inter-company recharges but excluding those labour costs which relate to support staff and the direct activity of the GMO. This includes: • Gross salaries and wages of all employees; • Bonus payments; • Overtime, Standby and Other Allowances; • Employer's National Insurance contributions; • Salary sacrifice payments; • Training costs; • Sick pay; • Pension Costs; • Sickness benefits; • Private health insurance; • (Non pension related) retirement awards; • Death in service benefits; • Paid leave; • Travel and Subsistence; • Medical insurance costs; • Childcare assistance; • Welfare costs; • Car allowances; • Share based schemes; and • Staff Entertainment.
Processing rule	Input









D – Unplanned Maintenance

12	Drainage	£m 3 dp
Definition	Drainage and legal cost associated with clicence holder liable for drainage issues original construction. Costs include actual legal cost to remove liability.	arising from
Processing rule	Input	

13	Other Unplanned Costs	£m	3 dp
Definition	Any other unplanned costs such as vehic repairs, plant repairs, communication issu		
Processing rule	Input		

E – System Operation (TSO)

2.9 Lines 14-19 focus on system operation costs incurred by the network company. Some of these lines may no longer be required or will simply be nil returns given GMO is now operational.

14	Contracts and Licences	£m	3 dp
Definition	Includes:	−ee; and	d
Processing rule	Input		

15	Grid Control	£m	3 dp
Definition	System control room services to monitor the operational performance of the transl network and manage the gas supply inte upstream and downstream transporters.	mission	
Processing rule	Input		









16	Major IT System Development	£m	3 dp
Definition	Costs related to major system developmed determined by the UR.	ent proje	ects as
Processing rule	Input		

17	Network Code Development	£m	3 dp
Definition	Includes cost associated with:		
	 Gas Capacity Statement - Annual of this and other annual publication for licence and Network Code con 	ns requ	ıired
	 Development and support related to the grid control Gas Transmission Management System (GTMS), and gas transportation services IT systems. 		
	 Shipper services and network cood development. 	le	
	 Management of Network Code de arrangements, and processes. 	velopm	ents,
	N.B. This only relates to external cost for Internal costs will be captured in the staff		
Processing rule	Input		

18	SCADA and Comms	£m	3 dp
Definition	Cost associated with SCADA and commusystems and equipment used to monitor transmission system operational performa	:he	ns
Processing rule	Input		

19	UK Compliance & European Engagement	£m	3 dp
Definition	Any costs arising from UK Compliance & Engagement (to the extent not covered by		
Processing rule	Input		









F – System Operation (GMO)

20	GMO Staff Costs	£m	3 dp
Definition	All GMO staff labour related costs incurred licence holder including the general manaincludes: Gross salaries and wages of all end and being and being and of the service payments; Covertime, Standby and Other Allow Employer's National Insurance compared and salary sacrifice payments; Training costs; Sick pay; Pension Costs; Sickness benefits; Private health insurance; (Non pension related) retirement and being and subsistence; Paid leave; Travel and Subsistence; Medical insurance costs; Childcare assistance; Welfare costs; Car allowances; Share based schemes; and Staff Entertainment.	ager. Ti mployee wances ntributio	nis es;
Processing rule	Input		

21	GMO Administration	£m 3 dp
Definition	Includes all direct GMO operational costsHead Office rent;Utilities & cleaning;	such as:
	 Insurance, bank charges & fees e 	tc.
Processing rule	Input	

22	Contracts and Licences	£m	3 dp
Definition	Includes:		
	The ongoing costs of IT licences;		
	 Server hosting and IT support; 		

17









	ENTSO-G Membership fee;Subscriptions;
	 Postalised System Administrator Fee; and
	Moffat Agent.
Processing rule	Input

23	Grid Control £m 3 dp
Definition	System control room services to monitor and control the operational performance of the transmission network and manage the gas supply interface with the upstream and downstream transporters.
Processing rule	Input

24	Major IT System Development	£m	3 dp
Definition	Costs related to major system developmed determined by the UR.	ent proje	ects as
Processing rule	Input		

25	Network Code Development	£m	3 dp
Definition	Includes cost associated with:		
	 Gas Capacity Statement - Annual of this and other annual publication for licence and Network Code con 	ns requ	iired
	 Development and support related to the grid control Gas Transmission Management Syst (GTMS), and gas transportation services IT systems. 		
	Shipper services;		
	 Management of Network Code de arrangements and processes. 	velopm	ents,
	N.B. This only relates to external cost for Internal costs will be captured in the staff		-
Processing rule	Input		









26	SCADA and Comms	£m 3	dp
Definition	Cost associated with SCADA, RTU suppose communications systems and equipment monitor the transmission system operation performance.	used to	
Processing rule	Input		

27	European Compliance	£m	3 dp
Definition	Any costs arising from ensuring complian European directives or regulations not co other line.		
Processing rule	Input		

G – Uncontrollable Costs

28	Business Rates	£m	3 dp
Definition	Annual property taxes paid to various lever government, local regional and central. A seabed wayleave costs.		udes
Processing rule	Input		

29	Licence Fees	£m	3 dp
Definition	Licence fees paid to the UR, CRU or Ofgo	em.	
Processing rule	Input		

30	Fuel/Shrinkage/Imbalance Costs £m 3 dp
Definition	Costs of: Gas for compressor stations; Shrinkage gas for unaccounted losses; and Imbalance charges.
Processing rule	Input (to be completed by MEL/PTL only)

31	Scottish Costs	£m	3 dp
Definition	Charges associated with the arrangemen e.g.	ts in Sc	otland

19









	 TA capacity payments;
	 Beattock compressor station costs (excluding fuel);
	 Beattock major capital works costs; and
	 SWSOS pipeline maintenance or modification costs.
Processing rule	Input (to be completed by MEL/PTL only)

32	Stranraer / Dundalk Income	£m	3 dp
Definition	Any offsetting income received from the sprovided to Stranraer or Dundalk. Should as a negative value.		
Processing rule	Input (to be completed by MEL/PTL and	GNI (UK	() only)

H - Totals

33	Administration	£m	3 dp
Definition	Cumulative admin costs.		
Processing rule	Calc: Sum of L1 – L5		

34	Asset Replacement	£m	3 dp
Definition	Cumulative replacement costs.		
Processing rule	Copied: copied from L6		

35	Planned Maintenance	£m	3 dp
Definition	Cumulative planned maintenance costs.		
Processing rule	Calc: Sum of L7 – L11		

36	Unplanned Maintenance	£m	3 dp
Definition	Cumulative unplanned maintenance costs.		
Processing rule	Calc: Sum of L12 – L13		









37	System Operation (TSO)	£m	3 dp
Definition	Cumulative system operation costs rema network business.	ining in	the
Processing rule	Calc: Sum of L14 – L19		

38	System Operation (GMO)	£m	3 dp
Definition	Total GMO costs.		
Processing rule	Calc: Sum of L20 – L27		

39	Uncontrollable costs	£m	3 dp
Definition	Cumulative pass through costs.		
Processing rule	Calc: Sum of L28 – L32		

40	Grand Total	£m	3 dp
Definition	Total costs.		
Processing rule	Calc: Sum of L33 – L39		





3. Table 2 – Staff Costs

Covering: Staff Numbers by Salary Band, Direct Staff Costs, Indirect Staff Costs and Agency Staff

General Purpose

3.1 The purpose of this table is to provide more detailed reporting around one of the principal cost lines i.e. staff. It will help provide an understanding of cost and resource movements over time.

Instructions

- 3.2 This table has 16 lines in total. It covers all direct and indirect staff cost elements. It further asks for full time equivalent (FTE) staff numbers by pay band and activity. Table 2a, T2b and T2c will provide the activity split between support staff remaining in the TSO (T2a), engineering staff in the TSO (T2b) and those allocated to the GMO (T2c). Table 2 should equal the sum of T2a, T2b and T2c for all lines.
- 3.3 All staff costs should be recorded in this table. Any labour cost which might be captured in other table lines must be removed and provided for in Table 2 so as to avoid double counting. For the avoidance of doubt, summary labour costs should still be reported in Tables 1 & 7 respectively.
- 3.4 All financial costs should be recorded in nominal prices. Costs will generally be recorded in £ millions to 3 decimal places (DP), unless otherwise stated.
- 3.5 FTE staff numbers should be reported to 1dp based on how resources are allocated.
- 3.6 Columns -2 and -1 should contain historic data from the previous price control which reconciles with regulatory accounts at the total level. Columns 1-5 will contain actual information from GT22 completed on an annual basis.

Company commentary

- 3.7 Alongside the tables the company should provide commentary detailing:
 - Explanation of movement in cost lines with emphasis on any changes
 +/-20% on the previous year.
 - Any atypical or 'one-off' costs that have incurred.
 - Differences between actuals and GT22 allowances of +/-10% on the totals.









- Any additional details explaining cost movements e.g. workload, timings of activity etc.
- Explanation of agency staff usage and costs.
- General detail on bonus policies and payment levels.
- Information on pension scheme, employers contribution percentage, shortfalls etc.
- Any other employee benefit schemes which explain cost performance.
- Examples of any staff training undertaken (if required to explain cost performance).

Audit Check

Line	Audit Check
T2, L16	Line 16 should equal T2a, L16 + T2b, L16 + T2c, L16.
T2a, L16	Table 2a, Line 16 should equal T1, L4
T2b, L16	Table 2b, Line 16 should equal T1, L11.
T2c, L16	Table 2c, Line 16 should equal T1, L20.

Table 2 - Line Guidance

A - Number of Staff by Salary Band

1	>= £150,000	nr	1 dp
Definition	Number of full time equivalent (FTE) staff a cost greater than or equal to £150,000.		ed at
Processing rule	Input		

2	£80,000 - £149,999	nr	1 dp
Definition	Number of full time equivalent (FTE) staff a cost between £80,000 and £149,999.	employ	ed at
Processing rule	Input		









3	£40,000 - £79,999	nr	1 dp
Definition	Number of full time equivalent (FTE) staff a cost between £40,000 and £79,999.	employ	ed at
Processing rule	Input		

4	£20,000 - £39,999	nr	1 dp
Definition	Number of full time equivalent (FTE) staff a cost between £20,000 and £39,999.	employ	ed at
Processing rule	Input		

5	<£20,000	nr 1 dp
Definition	Number of full time equivalent (FTE) staff a cost less than £20,000.	employed at
Processing rule	Input	

6	Total FTE Employees	nr	1 dp
Definition	Total number of full time equivalent employees.		
Processing rule	Calc: Sum of L1 – L5		

B – Direct Staff Costs

7	Staff Salaries & Overtime	£m	3 dp
Definition	Labour costs incurred by the licence hold inter-company recharges which relates to Gross salaries and wages of all el Overtime, Standby and Other Allo	: mployee	es; and
	- Svortime, Standby and Strict 7 the	wanooc	,.
Processing rule	Input		

8	Bonus Payments	£m	3 dp
Definition	Labour costs incurred by the licence hold relates to bonus payments.	er whicl	h
Processing rule	Input		

24









9	Pension Costs	£m	3 dp
Definition	Labour costs incurred by the licence hold relates to pension costs.	ler whic	h
Processing rule	Input		

10	Other Direct	£m	3 dp
Definition	Labour costs incurred by the licence hold relates to other direct staff costs such as:	ntributic	ons;
Processing rule	Input		

11	Total Direct Costs	£m	3 dp
Definition	Cumulative direct staff costs.		
Processing rule	Calc: Sum of L7 – L10		

C - Indirect Staff Costs

12	Training	£m	3 dp
Definition	Labour costs incurred by the licence hold relates to staff training.	er whicl	h
Processing rule	Input		

13	Other Indirect	£m	3 dp
Definition	Labour costs incurred by the licence hold relates to other indirect staff costs such a Car allowances;	er whicl s:	n

25









Processing rule	Input
	Staff Entertainment etc.
	 Travel and subsistence; and
	Share based schemes;

14	Total Indirect Costs	£m	3 dp
Definition	Total indirect labour costs.		
Processing rule	Calc: Sum of L12 – L13		

D – Agency Staff

15	Agency Staff	£m	3 dp
Definition	Cost of temporary and agency staff not permute the control of the control of temporary and agency staff not permute the control of temporary agency staff not permute the control of tempora	ermane	ntly
Processing rule	Input		

E - Totals

16	Total Staff Costs	£m	3 dp
Definition	Cumulative staff costs		
Processing rule	Calc: Sum of L11 + L14 + L15		





4. Table 3 – Administration Costs

Covering: Pipeline Insurance, Intra-Company Recharges, Other Overheads and Mutualisation Costs

General Purpose

4.1 The purpose of this table is to provide more detailed reporting around centralised functions and how they are allocated to licence holders. It will help provide an understanding of cost movements over time.

Instructions

- 4.2 This table has 15 lines in total. It covers centralised functions such as board costs, insurance, HR functions, audit, legal fees etc. For each of the TSOs, such activities are largely undertaken by the controlling company (MEL and GNI) and recharged to the licence holder. This table breaks down these costs and the allocation methodology.
- 4.3 Section D is focused specifically on mutualisation costs and management. It is therefore not required to be completed by GNI (UK).
- 4.4 All financial costs should be recorded in nominal prices. Costs will generally be recorded in £ millions to 3 decimal places (DP), unless otherwise stated.
- 4.5 Columns -2 and -1 should contain historic data from the previous price control which reconciles with regulatory accounts at the total level. Columns
 1-5 will contain actual information from GT22 completed on an annual basis.

Company commentary

- 4.6 Alongside the tables the company should provide commentary detailing:
 - Explanation of movement in cost lines with emphasis on any changes
 +/-20% on the previous year.
 - Any atypical or 'one-off' costs that have incurred.
 - Differences between actuals and GT22 allowances of +/-10% on the totals.
 - Any additional details explaining cost movements e.g. workload, timings of activity etc.
 - Detail on any large costs in the other functions / overheads / mutualisation lines.









- Allocation methodology for intra-company recharges and the percentage value that the licence holder is required to bear.
- Activities associated with bond management and mutualisation costs (MEL only).

Audit Check

Line	Audit Check
T3, L1	Line 1 should equal T1, L1.
T3, L7	Line 7 should equal T1, L2.
T3, L10	Line 10 should equal T1, L3
T3, L14	Line 14 should equal T1, L5.
T3, L15	Line 15 should equal T1, L33 less T1, L4.

Table 3 - Line Guidance

A – Pipeline Insurance

1	Pipeline Insurance	£m	3 dp
Definition	Insurance related to the pipeline assets and AGIs used in pursuance of the licence objectives. This includes:		
	 Insurance premiums; 		
	 Insurance contract negotiating and 	otiating and monitoring;	
	Insurance risk management; and		
	Payments relating to uninsured class	aims.	
Processing rule	Input		

B – Intra-Company Recharges

2	Board Members & Expenses £m 3 dp
Definition	Cost associated with group management including: • Board Members;
	 Board and shareholder meetings; and Members travel and expenses.
Processing rule	Input









3	Property Management	£m	3 dp
Definition	Cost of head office and buildings includin Rent / service charges; Utility bills; Cleaning; IT and telecoms; and Any other relevant costs.	g:	
Processing rule	Input		

4	Audit / Finance / Regulation	£m	3 dp
Definition	Performing the statutory, regulatory and management of cost and performance requirements; and customary financial a compliance activities. This includes:	eporting	atory
	 Processing payments and receipt 	ots;	
	 Financial / Management / Investi accounting; 	i maneraly management, miresument	
	Statutory and Regulatory reporting	ng;	
	Tax compliance and manageme	nt;	
	 Internal / External audit; and 		
	Any other relevant costs.		
Processing rule	Input		

5	Legal Fees	£m	3 dp
Definition	Costs of legal advice.		
Processing rule	Input		

6	Other Functions £m 3 dp
Definition	 Any other relevant centralised functions such as: Marketing and advertising; HR Functions; Procurement; and Any other relevant costs.
Processing rule	Input









7	Total Recharge Cost	£m	3 dp
Definition	Total cost of centralised services (exclude staff costs).	ding inter	nal
Processing rule	Calc: Sum of L2 – L6		

C – Other Overheads

8	Non-Pipeline Insurance	£m	3 dp
Definition	Non-pipeline related insurance costs inclu	uding:	
	Building and contents;		
	Motor vehicles;		
	 Employers liability; 		
	 Insurance risk management; 		
	Payments relating to uninsured class	aims;	
	Broker fees; and		
	Any other associated costs.		
Processing rule	Input		

9	Other Overheads	£m	3 dp
Definition	Any other overheads not covered e.g. consupport (not reported elsewhere).	nsultano	СУ
Processing rule	Input		

10	Total Other Overheads	£m	3 dp
Definition	Cumulative sum of other overheads.		
Processing rule	Calc: Sum of L8 – L9		

D – Mutualisation

11	Bond Management	£m	3 dp
Definition	Costs directly attributable to the manager mutual bond including the provision of liqu		the
Processing rule	Input		

30









12	Legal & Professional Fees	£m	3 dp
Definition	Legal and other professional fees require the financiers.	d to ma	nage
Processing rule	Input		

13	Other Mutualisation Costs	£m	3 dp
Definition	Any other costs associated with mutualisation.		
Processing rule	Input		

14	Total Mutualisation Costs	£m	3 dp
Definition	Cumulative mutualisation management costs.		
Processing rule	Calc: Sum of L11 – L13		

E - Totals

15	Total Admin Costs	£m	3 dp
Definition	Cumulative administration costs.		
Processing rule	Calc: Sum of L1 + L7 + L10 + L14		





5. Table 4 – Maintenance Costs

Covering: Asset Management & Compliance, Emergency Response, Pipeline Inspection, Routine Maintenance, Unplanned Maintenance and Planned / Unplanned Activity Levels

General Purpose

5.1 The purpose of this table is to provide more detailed reporting around maintenance costs, activities and the split between pro-active and reactive work. It will help provide an understanding of cost drivers and movements over time.

Instructions

- This table has 37 lines in total. It covers all types of maintenance costs (both planned and unplanned) as well as activity levels which drive these costs.

 TSOs should specify any other maintenance activity not covered by the table which results in costs being incurred.
- 5.3 Lines in *red italicised text* (L19a L19d & L35a L35d) are for the TSOs to change and customise as required.
- 5.4 All financial costs should be recorded in nominal prices. Costs will generally be recorded in £ millions to 3 decimal places (DP), unless otherwise stated.
- 5.5 Sections G and H relate to activity (both planned and unplanned) levels in terms of maintenance tasks. Such activities will be the driver of costs and as such should be captured in the table.
- 5.6 Section I records network data on the carbon footprint and gas losses (or shrinkage).
- 5.7 Columns -2 and -1 should contain historic data from the previous price control which reconciles with regulatory accounts at the total level. Columns 1-5 will contain actual information from GT22 completed on an annual basis. Column 6 contains GT22 activity level targets.

Company commentary

- 5.8 Alongside the tables the company should provide commentary detailing:
 - Explanation of movement in cost lines with emphasis on any changes +/-20% on the previous year.
 - Any atypical or 'one-off' costs that have incurred.









- Differences between actuals and GT22 allowances of +/-10% on the totals.
- Any additional details explaining cost movements e.g. workload, timings of activity etc.
- Explanation of unplanned activity and detail on work not in the price control.
- Incidents of third party damages to the network.
- Explanation of activity levels and variance from GT22 forecasts.
- Changes in phasing of planned maintenance activity.
- Breakdown of any particularly costly maintenance activities i.e. >£300k.

Audit Check

Line	Audit Check
T4, L4	Line 4 should equal T1, L7.
T4, L9	Line 9 should equal T1, L8.
T4, L13	Line 13 should equal T1, L9.
T4, L20	Line 20 should equal T1, L10.
T4, L24	Line 24 should equal T1
T4, L25	Line 25 should equal T1, L36.

Table 4 – Line Guidance

A – Pipeline Insurance

1	Engineering Compliance	£m	3 dp
Definition	Activities necessary to ensure compliance engineering legislation, regulations and s		
	 Development of Written Schemes of Examination (WSOE); 		
	 Other operational policies / proced the Pressure Systems Safety Reg (PSSR); 		nder
	Any other compliance related active	vity.	
Processing rule	Input		









2	Work Planning		£m	3 dp		
Definition	direct activities. a)	Transmission system pla design activities, for exar • Development of netw	m planning and example:			
		 analyse demand, capacity growth issues and constraints. Design of system assets and modifications to existing assets. 				
	b)	Management of Health Safety Quality & Environmental processes and activities, including:				
		 Development of polic procedures (not cove elsewhere). 				
		 Audit processes to as compliance with policies/procedures. 	ssess			
		 Development of information systems to monitor/reperformance. 		GQ&E		
		Internal awareness in	itiatives	•		
Processing rule	Input					

3	Asset Manage	£m	3 dp	
Definition	Interaction with and provision of asset information to third parties and other asset management activities, for example:			
	•	Maintaining a comprehensive asset data base, asset management processes and information systems		
	•	Determination of optimun maintenance policies.	n asset	
	•	Managing projects and co	ontracts	s.









	•	Development of engineering procedures (not covered elsewhere).
Processing rule	Input	

4	Total Management & Compliance Costs	£m	3 dp
Definition	Cumulative asset management and compliance costs.		
Processing rule	Calc: Sum of L1 – L3		

B – Emergency Response

5	MERC Fixed Costs	£m	3 dp
Definition	Costs incurred to ensure 24/7/365 availal necessary emergency response resource to the scale of the transmission system a	es appro	priate
Processing rule	Input		

6	MERC Variable Costs	£m	3 dp
Definition	Cost resulting from emergency response	activitie	s.
Processing rule	Input		

7	Emergency Spares	£m	3 dp
Definition	Arrangements and service provider contra ensure availability of emergency spares, equipment when required.		
Processing rule	Input		

8	Emergency Exercise	£m	3 dp
Definition	Cost of emergency simulation exercises.		
Processing rule	Input		









9	Total Emergency Costs	£m	3 dp
Definition	Cumulative costs of emergencies.		
Processing rule	Calc: Sum of L5 – L8		

C – Pipeline Inspections

10	Sub-Sea Surveys	£m 3 dp
Definition	Sub-sea surveys (periodic) of underwater including side scan sonar, multi-beam ec sacrificial anode stabbing, checking for specification protection system, debris etc.	ho sound,
Processing rule	Input	

11	On-Land Inspections	£m	3 dp
Definition	On land pipeline inspections (periodic) of by pigging the pipeline and sometimes knowledge of the control of the pipeline and sometimes knowledge of the control of the pipeline and river crossing survey of the control of the pipeline inspection (OLI). Further includes the control of the pipeline inspections (periodic) of the pipeline and sometimes knowledge of the pipeline and sometimes and sometimes are pipeline and sometimes and sometimes and sometimes are pipeline and sometimes are	nown as s walk,	ried out
Processing rule	Input		

12	Aerial Inspections	£m	3 dp
Definition	Cost of aerial pipeline inspections.		
Processing rule	Input		

13	Total Pipeline Inspection Costs	£m	3 dp
Definition	Cumulative costs of pipeline inspections.		
Processing rule	Calc: Sum of L10 – L12		

D – Routine Maintenance

14	Pipeline Maintenance	£m	3 dp
Definition	Maintenance of the range of transmission assets to ensure fitness for purpose. Thi Contract Fixed Costs: The fixed c associated with mobilisation of recommencement of the contract or	s includ osts sources	les: s at









	 Management Fee: Cost charged by the contractor under the terms of the contract for ongoing management of contract operations Planned/routine maintenance: Frequently recurring, annually, maintenance of pipeline assets, e.g. regulator functional checks and maintenance, site husbandry. Other: Maintenance activities not included in the foregoing, e.g. work following on from OLI, Close Interval Potential Surveys (CIPS) etc. Metering: Routine/planned inspection and maintenance of metering assets.
Processing rule	Input

15	Sub-Sea Maintenance	£m	3 dp
Definition	Maintenance costs on the sub-sea pipeline.		
Processing rule	Input		

16	AGI Maintenance	£m	3 dp
Definition	Maintenance costs on the range of above installation assets.	ground	1
Processing rule	Input		

17	Landowner Liaison	£m 3 dp
Definition	Routine liaison with landowners to ensure awareness of the presence of the transm pipelines in terms of agricultural activities avoidance of interference damage as a confland drainage operations, and pipeline activities. Also includes easement / way management and administration process.	ission , e.g. onsequence maintenance leave
Processing rule	Input	

18	Specialist Equipment	£m	3 dp
Definition	Provision of specialist maintenance service equipment manufacturers/vendors, e.g. gequipment/systems, pest control etc.	ces by as heat	ing
Processing rule	Input		









19	Non-MERC Contracts	£m	3 dp
Definition	Cumulative sum of non-MERC contract costs.		
Processing rule	Calc: Sum of L19a – L19n		

19a	Non-MERC Contracts	£m	3 dp
Definition	TSOs to specify any maintenance contract not covered by MERC.	cts or co	osts
Processing rule	Input		

20	Total Routine Maintenance Costs	£m	3 dp
Definition	Cumulative routine maintenance costs.		
Processing rule	Calc: Sum of L14 - L19		

E – Unplanned Maintenance

21	Drainage	£m	3 dp
Definition	Drainage and legal cost associated with a Licence holder liable for drainage issues original construction. Costs include actual legal cost to remove liability.	arising	from
Processing rule	Input		

22	Fault Repairs	£m	3 dp
Definition	Cost associated with ad hoc repairs of far equipment, vehicles, machinery etc.	ulty	
Processing rule	Input		

23	Other Unplanned Maintenance	£m	3 dp
Definition	Any other unplanned maintenance costs by the other unplanned activity lines	not cap	tured
Processing rule	Input		









F - Cost Totals

24	Total Planned Maintenance Costs	£m	3 dp
Definition	Cumulative planned maintenance costs.		
Processing rule	Calc: Sum of L4 + L9 + L13 + L20		

25	Total Unplanned Maintenance Costs £m 3	3 dp
Definition	Cumulative unplanned maintenance costs.	
Processing rule	Calc: Sum of L21 – L23	

G – Planned Activity

26	Online Inspections (OLI)	nr	0 dp
Definition	Number of inspections undertaken.		
Processing rule	Input		

27	Close Interval Protection Surveys nr 0 dp
Definition	Number of surveys undertaken.
Processing rule	Input

28	Metering Asset Inspections	nr	0 dp
Definition	Number of inspections undertaken.		
Processing rule	Input		

29	SCADA Inspections	nr	0 dp
Definition	Number of inspections undertaken.		
Processing rule	Input		

30	Aerial Pipeline Inspections	nr	0 dp
Definition	Number of inspections undertaken.		
Processing rule	Input		









31	Sub-Sea Surveys	nr	0 dp
Definition	Number of surveys undertaken.		
Processing rule	Input		

32	Emergency Exercises	nr	0 dp
Definition	Number of emergency exercises undertaken.		
Processing rule	Input		

33	Other	nr	0 dp
Definition	Any other planned maintenance activities on costs.	which	impact
Processing rule	Input		

H - Unplanned Activity

34	Emergency Call Outs	nr	0 dp
Definition	Number of emergency call outs.		
Processing rule	Input		

35	Fault Repairs	nr	0 dp
Definition	Cumulative number of fault repairs.		
Processing rule	Calc: Sum of L35a – L35d		

35a	Fault Repairs	nr	0 dp
Definition	The number of different types of fault rep customised as required by TSOs.	airs, to b	ре
Processing rule	Input		

36	Other	nr	0 dp
Definition	Any other unplanned maintenance activity results in costs being incurred.	y which	
Processing rule	Input		









I - Network Data

37	Gas Shrinkage	kWh	0 dp
Definition	Losses of gas on the respective transmis due to leakage, theft etc.	sion ne	tworks
Processing rule	Input		





6. Table 5 - Uncontrollable Costs

Covering: Rateable Values, Rate Poundage, Business Rates, Licence Fees, Compressor Fuel, Scottish Costs and Income

General Purpose

The purpose of this table is to provide more detailed reporting around uncontrollable costs. It will help provide an understanding of the cost breakdown and the drivers of uncontrollable expenditure.

Instructions

- This table has 22 lines in total. It covers all types of uncontrollable costs including licence fees, rates, fuel, Scottish costs and offsetting income. Section C relates to the Beattock compressor fuel usage, price and cost. It also covers imbalance charges and shrinkage gas costs. MEL should detail the relevant cost attributed to this area. Some of these lines are not required to be completed by GNI (UK).
- 6.3 Section D (L13 L16) covers the charges MEL incurs for access to the system in Scotland. These lines do not need to be completed by GNI (UK).
- 6.4 Line 17 relates to income received by MEL for supplying gas to Stranraer. It also covers forecast income GNI (UK) expects to receive for connecting Rol customers in Dundalk to the South North pipeline. This income should be recorded as a negative offsetting value in the table.
- 6.5 All financial costs should be recorded in nominal prices. Costs will generally be recorded in £ millions to 3 decimal places (DP), unless otherwise stated.
- 6.6 Columns -2 and -1 should contain historic data from the previous price control which reconciles with regulatory accounts at the total level. Columns 1-5 will contain actual information from GT22 completed on an annual basis.

Company commentary

- 6.7 Alongside the tables the company should provide commentary detailing:
 - Explanation of movement in cost lines with emphasis on any changes +/-20% on the previous year.
 - Differences between actuals and GT22 allowances of +/-10% on the totals.









- Detail around rateable value calculations.
- If any gas is used at pressure reduction stations.
- Detail around cost and activity of Scottish services over £0.5m in materiality (MEL only).
- Changes in income levels.
- Any other relevant information.

Audit Check

Line	Audit Check
T5, L18	Line 18 should equal T1, L28.
T5, L19	Line 19 should equal T1, L29.
T5, L20	Line 20 should equal T1, L30.
T5, L21	Line 21 should equal T1, L31.
T5, L22	Line 22 should equal T1, L32.

Table 5 – Line Guidance

A - Business Rates

1	Pipelines & Pipeline Assets	£m	3 dp
Definition	Business rates for the pipelines and network.		
Processing rule	Input		

2	Head Office	£m	3 dp
Definition	Business rates for the head office.		
Processing rule	Input		

3	Other Facilities	£m	3 dp
Definition	Business rates for other facilities.		
Processing rule	Input		









4	Seabed Wayleaves	£m	3 dp
Definition	Cost of access consent to the seabed. N.B. GNI (UK) should not complete this li	ne.	
Processing rule	Input		

B – Licence Fees

5	Utility Regulator	£m	3 dp
Definition	Licence fees charged by the Utility Regul. Northern Ireland.	ator for	
Processing rule	Input		

6	CRU	£m 3 dp
Definition	Licence fees charged by the Commission Regulation of Utilities.	ı for
Processing rule	Input	

7	Ofgem	£m	3 dp
Definition	Licence fees charged by Ofgem.		
Processing rule	Input		

C – Fuel/Shrinkage/Imbalance Costs

8	Fuel Volume	kWh	0 dp
Definition	Volume of compressor fuel required. N.B. GNI (UK) should not complete this li	ne.	
Processing rule	Input		

9	Compressor Fuel Cost	£m	3 dp
Definition	Cost of compressor fuel. N.B. GNI (UK) should not complete this li	ne.	
Processing rule	Input		









10	Compressor Fuel – Unit Cost	p/kWh	3 dp
Definition	Unit cost of compressor fuel. N.B. GNI (UK) should not complete this	line.	
Processing rule	Calc: (L9 * 100,000,000) ÷ L8		

11	Shrinkage Costs	£m	3 dp
Definition	Costs of shrinkage gas for unaccounted losses.		
Processing rule	Input		

12	Imbalance Charges	£m	3 dp
Definition	Imbalance charges in relation to the upstr N.B. GNI (UK) should not complete this li		etwork.
Processing rule	Input		

D - Scottish Costs

13	TA Capacity Charge Payments	£m	3 dp
Definition	Capacity charges incurred by MEL through Transportation Agreement. N.B. GNI (UK) should not complete this limited the statement of the statem		
Processing rule	Input		

14	Beattock Operating Costs	£m	3 dp
Definition	Operating cost recharged in relation to Be Compressor Station. Fuel cost should be separately in L15. N.B. GNI (UK) should not complete this li	record	ed
Processing rule	Input		

15	Beattock Major Capital Works	£m	3 dp
Definition	Capital costs recharged in relation to Sc at Beattock. N.B. GNI (UK) should not complete this		ilities
Processing rule	Calc: (L9 * 100,000,000) ÷ L8		









16	SWSOS Pipeline Costs	£m	3 dp
Definition	Cost recharged in relation to the SWSOS This includes both opex and capex costs. N.B. GNI (UK) should not complete this li		e.
Processing rule	Input		

E - Stranraer / Dundalk Income

17	Stranraer / Dundalk Income	£m	3 dp
Definition	Income received by TSOs for transporting Stranraer (MEL) and Dundalk [GNI (UK)] N.B. This line should be recorded as a new control of the con	respect	ively.
Processing rule	Input		

F - Totals

18	Business Rates	£m	3 dp
Definition	Cumulative rates costs and any seabed wayleaves.		
Processing rule	Calc: Sum of L1 – L4		

19	Licence Fees	£m	3 dp
Definition	Cumulative licence fee costs.		
Processing rule	Calc: Sum of L5 – L7		

20	Fuel/Shrinkage/Imbalance Costs £m 3 dp
Definition	Costs of:
	Gas for compressor stations;
	Shrinkage gas for unaccounted losses; and
	Imbalance charges.
Processing rule	Calc: Sum of L9 + L11 + L12

21	Scottish Costs	£m	3 dp
Definition	Value of other uncontrollable Scottish cos	st items.	
Processing rule	Calc: Sum of L13 – L16		









22	Stranraer / Dundalk Income	£m	3 dp
Definition	Income received by TSOs for transporting gas to Stranraer (MEL) and Dundalk [GNI (UK)] respectively.		
Processing rule	Copied: copied from L17		









7. Table 6 – Repex Projects

Covering: Large Replacement Expenditure Projects

General Purpose

7.1 The purpose of this table is to provide more detailed reporting around large asset replacement projects. It will help provide an understanding of the costs and the performance against GT22 targets.

Instructions

- 7.2 This table is not generic but has been tailored for each TSO. It covers large asset replacement projects which have been provided for as part of GT22.
- 7.3 Lines in *red italicised text* are for the TSOs to change and customise as required. This should focus on work undertaken which was not allowed for or not foreseen at the price control stage.
- 7.4 All financial cost inputs should be recorded in nominal prices. Costs will generally be recorded in £ millions to 3 decimal places (DP), unless otherwise stated. For L1 L12 [not lettered lines], Columns 1-5 will contain hardcoded GT22 allowances. These should not be amended. UR will reissue template if an interim allowance is given. Column 6 includes allowances over the entire price control for each project. Actual spend against project should be recorded in L1a L11a.
- 7.5 Each project has the format of the following example:

Line Number	Description	Input to Columns 1-5
1	Name & FD Allowance	No input required : GT22 allowance already hardcoded in the columns.
1a	Actual Spend	Input: Actual repex spend on the project [in nominal terms].
1b	Actual Spend [Real]	Calc: Conversion of spend to March 2021 prices [using inflation tab].
1c	Differential from GT22	Calc: Percentage over/underspend from GT22 allowance.
1d	Repex Activity 1	Input: Number of assets replaced associated with the cost in L1a.
1e	Repex Activity 2	Input: Number of assets replaced associated with the cost in L1a.





7.6 Summary lines are captured at the end of the table.

Company commentary

- 7.7 Alongside the table the company should provide commentary detailing:
 - Explanation of costs and activity against GT22 forecasts.
 - Any statutory or regulatory requirement driving expenditure.
 - Breakdown of costs by key project components.
 - Details of each project completed, output and the subsequent benefit to consumers.
 - Any additional details explaining cost movements e.g. workload, phasing, timings of activity etc.
 - Any other relevant information.
 - Report on benefits of ISO certification
- 7.8 The level of detail on each project should be commensurate to the value of the projected spend.

Audit Check

Line	Audit Check
T6, L13	Line 13 should equal T1, L6

Table 6 - Line Guidance

A - Replacement projects

1	Project Name & FD Allowance	£m	3 dp
Definition	GT22 allowance for different asset replace projects.	ement	
Processing rule	GT22 Data: No input required		

1a	Actual Spend (Nominal)	£m	3 dp
Definition	Nominal cost of replacement projects.		
Processing rule	Input		









1b	Actual Spend (Real)	£m	3 dp
Definition	Converting costs to March 2021 prices.		
Processing rule	Calc: L1a ÷ L3 [Inflation table]		

1c	Percentage Differential from GT22	%	1 dp
Definition	Comparison of costs in real terms agains allowance.	t GT22	
Processing rule	Calc: (L1b – L1) ÷ L1		

1d	Outputs	nr	0 dp
Definition	Number of assets replaced associated wi line. N.B. There may be further lines of outputs associated with the costs recorded in L1a	s (e, f,	
Processing rule	Input		

7.9 Inputs are repeated by project.

12	Total Repex - FD Allowance	£m	3 dp
Definition	Total repex allowed in GT22 – March 2021 prices.		
Processing rule	Calc: Sum of L1 – L11		

13	Total Actual Spend (Nominal)	£m	3 dp
Definition	Total repex spend – nominal prices.		
Processing rule	Calc: Sum of L1a – L11a		

14	Total Actual Spend (Real)	£m	3 dp
Definition	Total repex spend – March 2021 prices.		
Processing rule	Calc: Sum of L1b – L11b		

15	Total Repex Over/(Underspend)	£m	3 dp
Definition	Actual spend less FD allowance – March	2021 p	rices.
Processing rule	Calc: Sum of L14 – L12		





8. Table 7 – Reporting Chapter

Covering: Asset Management Systems, Stakeholder Engagement, Joint Working and Business Carbon Footprint

General Purpose

8.1 The purpose of this table is to provide more detailed reporting around projects implemented as part of GT22 that require a quantified approach with a focus placed upon commentary. It will help provide quantification of the progress the TSOs are making with the required project.

Instructions

- 8.2 This table covers all additional areas introduced as part of GT22 including asset management systems, stakeholder engagement, joint working and the business carbon footprint (BCF).
- 8.3 Section A is in reference to the asset management systems introduced by the TSOs. Commentary should be provided by the companies to quantify the benefits of the investment. We wish to see:
 - How the TSOs track activity through to efficiencies from reduced unplanned maintenance
 - The savings incurred because of the ASM's implementation.
- 8.4 Section B covers stakeholder engagement. The companies should provide commentary on:
 - Their progress towards whole-system stakeholder engagement this could be through new stakeholder groups or increased representation within their own board.
 - Demonstrate their long-term development plans of a whole-system approach involving both electricity and gas
 - Map out the stakeholder engagement that has taken place
 - Identify and evidence how stakeholder engagement is delivering customer benefits
- 8.5 Section C covers joint working. The companies should provide commentary on:
 - The financial benefits that have been brought about as a result of joint working. Outlining the value of the savings incurred and the actions









conducted to bring about said savings.

- The non-financial benefits that have been brought about as a result of joint working. With focus placed upon outlining the benefits and the actions conducted to bring about said savings.
- The joint working activities initiated, and the parties involved
- 8.6 Section D covers the business carbon footprint reporting for the TSOs themselves. Section E covers the business carbon footprint reporting for contractors used by the TSOs.

Table 7 - Line Guidance

A – Asset Management Systems

1	Benefits of ASM	£m	3 dp
Definition	Benefits recorded from the implementation Management Systems (ISO 55001).	n of the	Asset
Processing rule	GT22 Data: No input required – commen	tary nee	eded

B – Stakeholder Engagement

2	Stakeholder Engagement	Nr	0dp
Definition	Number of stakeholder groups.		
Processing rule	Input		

C – Joint Working

3	Financial Benefits	£m	3 dp
Definition	Financial benefits attributed to increased	l joint w	orking.
Processing rule	GT22 Data: No input required – commentary needed		

4	Non-financial Benefits	£m 3 dp
Definition	Non-financial benefits attributed to increase working.	ased joint
Processing rule	GT22 Data: No input required – commentary needed	
5	Shared activities initiated	£m 3 dp









Definition	An outline of the shared activities initiated, and the parties involved.
Processing rule	GT22 Data: No input required – commentary needed

D – Business Carbon Footprint

6	Buildings Emissions	tCO 2e	3 dp
Definition	Building emissions for contractors used by	the TS	SO.
Processing rule	Input		

7	Operational Transport Emissions	tCO 2e	3 dp
Definition	Operational transport emissions for the	ΓSO.	
Processing rule	Input		

8	Business Transport Emissions	tCO 2e	3 dp
Definition	Business transport emissions for the TS	Ο.	
Processing rule	Input		

9	Fugitive Emissions	tCO 2e	3 dp
Definition	Fugitive emissions for the TSO.		
Processing rule	Input		

10	Fuel Combustion Emissions	tCO 2e	3 dp
Definition	Fuel combustion emissions for the TSO.		
Processing rule	Input		









E – Usage by Contractor

11	Buildings Emissions	tCO 2e	3 dp
Definition	Building emissions for contractors use	d by the T	SO.
Processing rule	Input		

12	Operational Transport Emissions	tCO 2e	3 dp
Definition	Operational transport emissions for cont the TSO.	ractors	used by
Processing rule	Input		

13	Business Transport Emissions	tCO 2e	3 dp
Definition	Business transport emissions for contractors used by the TSO.		ed by
Processing rule	Input		

14	Fugitive Emissions	tCO 2e	3 dp
Definition	Fugitive emissions for contractors used by	by the T	SO.
Processing rule	Input		

15	Fuel Combustion Emissions	tCO 2e	3 dp
Definition	Fuel combustion emissions for contractors used by the TSO.		by the
Processing rule	Input		









9. Table 8 – Asset Inventory

Covering: Bond / Capital Repayments, Tax, Cost Summary and Opex Comparisons with GT22 Allowances.

General Purpose

9.1 The purpose of this table is to provide a summary of overall costs including capital repayments. Comparison is also provided for controllable opex against GT22 allowances [in much the same way as repex in Table 6]. The table will aid ongoing monitoring.

Instructions

- 9.2 This table has 30 lines in total. It covers MEL bond repayments, GNI (UK) capital repayments, tax payments, total TSO costs and a comparison of controllable opex against GT22 allowances. Section A (L1 L4) should only be completed by MEL. Section B (L5 L10) should only be completed by GI (UK).
- 9.3 Section C is related to tax payments and should only be completed by MEL. Section D gives a summary of all costs including capital repayments. Section E provides for a comparison of controllable costs (excluding repex) against GT22 allowances.
- 9.4 For Section E each line has the format of the following example:

Line Number	Description	Input to Columns 1-5
1	Name & FD Allowance	No input required : GT22 allowance already hardcoded in the columns.
1a	Actual Spend	Copied: Actual spend on the line item [in nominal terms].
1b	Actual Spend [Real]	Calc: Conversion of spend to March 2021 prices [using inflation tab].
1c	Differential from GT22	Calc: Percentage over/underspend from GT22 allowance.

9.5 All financial cost inputs should be recorded in nominal prices. Costs will generally be recorded in £ millions to 3 decimal places (DP), unless otherwise stated. For Section E, Columns 1-5 will contain hardcoded GT22 allowances for each area of spend. These should not be amended. UR will re-issue template if an interim allowance is given.









Company commentary

9.6 No commentary is required with this table, though the TSO is free to provided detail if it so wishes.

Audit Check

Line	Audit Check
T7, L30a	Line 30a should equal (T1, L40 minus T1, L39 minus T1, L34)

Table 8 - Line Guidance

A - Bond Repayments - MEL

9.7 Section A (L1 – L4) should <u>only</u> be completed by MEL licensees.

1	PTL Bond Repayments	£m	3 dp
Definition	Bond repayments for Premier Transmission Limited.		ted.
Processing rule	Input		

2	BGTL Bond Repayments	£m	3 dp
Definition	Bond repayments for Belfast Gas Transmission Limited.		
Processing rule	Input		

3	WTL Bond Repayments	£m	3 dp
Definition	Bond repayments for West Transmission	Limited	
Processing rule	Input		

4	Total Capital Repayments	£m	3 dp
Definition	Sum of MEL bond repayments.		
Processing rule	Calc: Sum of L1 + L2 +L3		

B – Capital Repayments – GNI (UK)

9.8 Section B (L5 – L10) should only be completed by GNI (UK).









5	North West Pipeline	£m	3 dp
Definition	Capital repayments for NWP.		
Processing rule	Input		

6	North West Spurs	£m	3 dp
Definition	Capital repayments for NWSPS.		
Processing rule	Input		

7	South North Pipeline	£m 3 dp
Definition	Capital repayments for SNP.	
Processing rule	Input	

8	South North Spurs	£m	3 dp
Definition	Capital repayments for SNSPS.		
Processing rule	Input		

9	Kernan-Derryhale	£m	3 dp
Definition	Capital repayments for Kernan spur.		
Processing rule	Input		

10	Total Capital Repayments	£m	3 dp
Definition	Sum of GNI (UK) capital repayments.		
Processing rule	Calc: Sum of L5 – L9		

C – Tax

11	Tax Payments	£m	3 dp
Definition	Tax payments by the TSO.		
Processing rule	Input		









D – Cost Summary

12	Administration (Excluding Staff)	£m	3 dp
Definition	Administration costs excluding the staff element.		
Processing rule	Copied: copied from T3, L15		

13	Planned Maintenance (Excluding Staff)	£m	3 dp
Definition	Planned maintenance costs excluding the element.	e staff	
Processing rule	Copied: copied from T4, L24		

14	Unplanned Maintenance	£m	3 dp
Definition	Unplanned maintenance costs.		
Processing rule	Copied: copied from T4, L25		

15	System Operation (TSO)	£m	3 dp
Definition	System operation costs remaining in the business.	network	
Processing rule	Copied: copied from T1, L37		

16	System Operation (GMO) – (Excluding Staff)	£m	3 dp
Definition	Total GMO costs excluding the staff element.		
Processing rule	Calc: T1, L38 minus T1, L20		

17	Staff Costs – (All)	£m	3 dp
Definition	All staff costs, including admin, engineeri staff costs.	ng, and	GMO
Processing rule	Copied: copied from T2, L16		

18	Controllable Opex	£m	3 dp
Definition	Total controllable opex.		
Processing rule	Calc: Sum of L12 – L17		









19	Controllable Repex	£m	3 dp
Definition	Total controllable repex.		
Processing rule	Copied: copied from T6, L13		

20	Uncontrollable Costs	£m	3 dp
Definition	Total controllable opex.		
Processing rule	Copied: copied from T1, L39		

21	Capital Repayments	£m	3 dp
Definition	Total controllable opex.		
Processing rule	Copied: For MEL - copied from L4		
	Copied: For GNI (UK) - copied from L10		

22	Tax Payments	£m	3 dp
Definition	Tax payments by the TSO.		
Processing rule	Copied: copied from T7, L11		

23	Total Costs	£m	3 dp
Definition	Includes all opex, repex and capex expenditure.		
Processing rule	Calc: Sum of L18 – L22		

E – GT22 Comparisons - Opex

24	Admin (Excluding Staff) – FD Allowance (Real)	£m	3 dp
Definition	GT22 allowance in March 2021 prices for administration costs excluding staff payments.		
Processing rule	GT22 data: No input required		

24a	Actual Admin Opex – (Nominal)	£m	3 dp
Definition	Actual administration opex by the TSO in prices.	nomina	al
Processing rule	Copied: copied from L12		









24b	Actual Admin Opex – (Real)	£m	3 dp
Definition	Actual administration opex by the TSO in prices.	March	2021
Processing rule	Calc: L24a ÷ L3 [Inflation table]		

24c	Percentage Differential from GT22	%	1 dp
Definition	Performance against GT22 allowances in percentage of over or underspend.	terms	of the
Processing rule	Calc: (L24b – L24) ÷ L24		

9.9 Comparisons are repeated by opex line item.









Annex A

GT22 Final Determination accompanies this document.