

16th March 2020

Common Utility Regulator Letter No: 2 (CURL 2)

To: The Chief Executive

Relevant Licence holders

Re: COVID-19 - Business continuity and consumer impact

Dear Sirs

In light of the ongoing COVID-19 outbreak, we are writing to request information from relevant licence holders to confirm you have appropriate business continuity arrangements in place to ensure ongoing and effective operation. We are also seeking information on your assessment of the potential impacts on consumers in relation to your business activities and the steps you are taking to mitigate those impacts.

We are conscious some of you may have already received requests for information from organisations regarding business continuity arrangements. However our primary responsibility is to ensure the protection of all energy and water consumers and are seeking information in support of that aim.

We have attached a pro-forma for you to complete and return to barbara.stevenson@uregni.gov.uk no later than **12noon on Thursday 19th March 2020**.

Yours sincerely



Jenny Pyper

Chief Executive