

Retail Market Procedure NI 27

New Grouped MPRN

06/06/2012

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<i>Version:</i>	2.1

Retail Market Procedure NI 27 – New Grouped MPRN

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1. Introduction

1.1 Scope

This document describes the Retail Market Procedure for a new Grouped Unmetered MPRN in Northern Ireland.

This process will be followed for an application for a Grouped MPRN and when a Registration Request is received for an unmetered Meter Point whose status is 'Assigned' and which is a Grouped MPRN.

Where a Registration is received for a Grouped Meter Point whose status is 'Energised' or 'De-Energised' then the MP NI 29 Change of Supplier – Grouped Unmetered process is followed. Registrations for Meter Points that are 'Terminated (De-Commissioned)' or that are not yet 'Assigned' will be rejected.

The Procedure applies to all Unmetered Grouped Meter Points and contains the following sub-processes:

- New Grouped MPRN - Request and Unmetered Agreement
- Registration and Completion – Grouped MPRN

This procedure excludes:

- Change of Supplier for a Grouped Unmetered MPRN. Refer to MP NI 29 Change of Supplier Grouped Unmetered for details of this procedure

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1.2 History of Changes

Version	Source of Change	Description of Change
0.1	P Merkens	Initial Draft
0.91	P Merkens	Updated following NIE review and ready for SIG Workshop
0.92	P Merkens	Updated following SIG Workshop
0.93	A Ferguson	Final Draft for Supplier Review prior to SIG Approval
1.0	A Ferguson	Baseline SIG Approval
2.0	J-E Smith	Baseline CDA Board Approved <ul style="list-style-type: none">• Updated for DR1110/CRID163
2.1	A Ferguson	Updated to reflect MP NI 39 Glossary of Terms

1.3 Document References

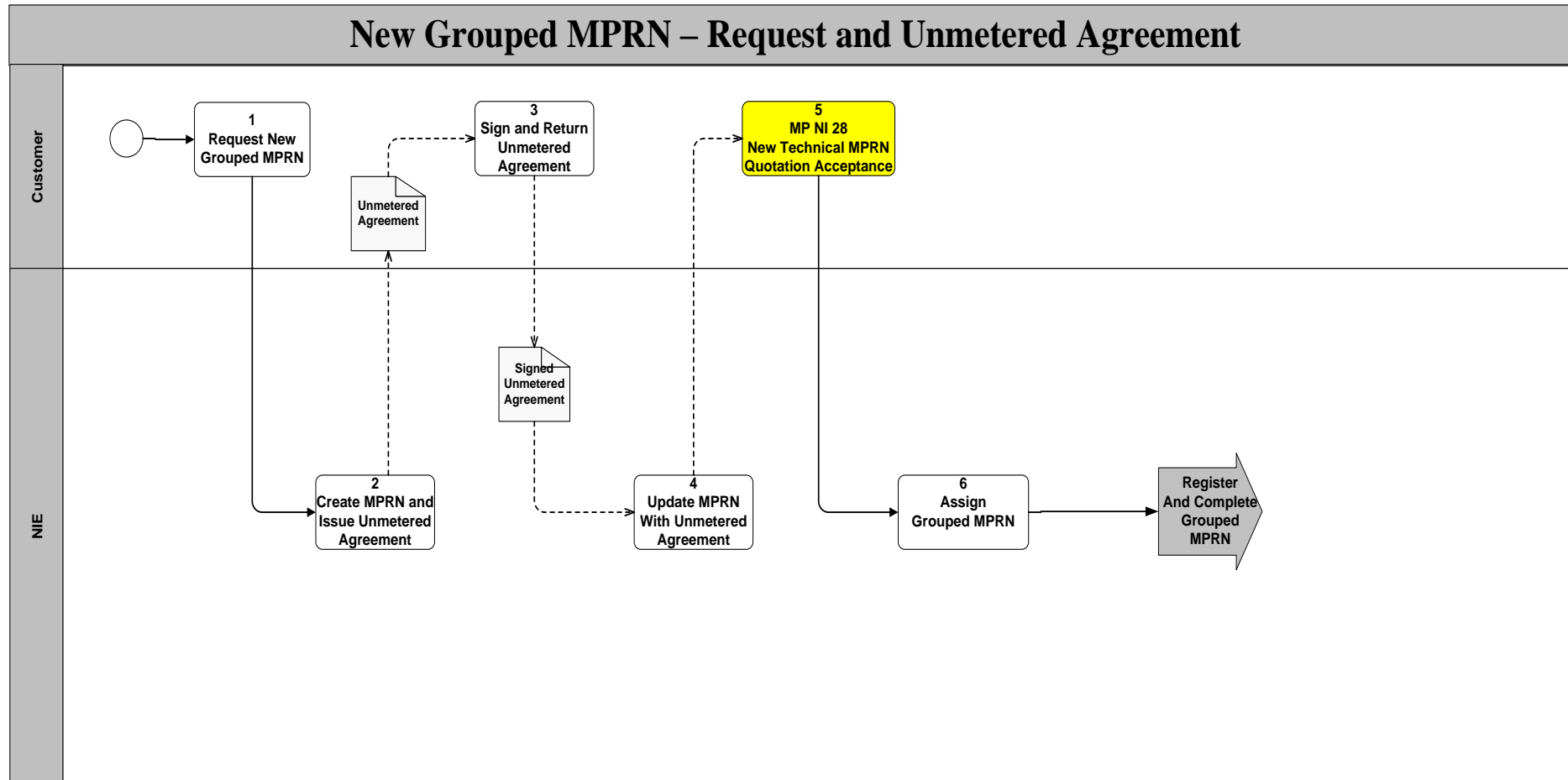
Document Reference	Document name
MP NI 3	Objections and Cancellations
MG NI 23	Supplier Data Requests
MG NI 28	New Technical MPRN
MP NI 29	Change of Supplier – Grouped Unmetered
MP NI 39	NI Market Procedures - Glossary of Terms

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2. Procedure Description

2.1 New Grouped MPRN – Request and Unmetered Agreement

2.1.1 Process Flow Diagram



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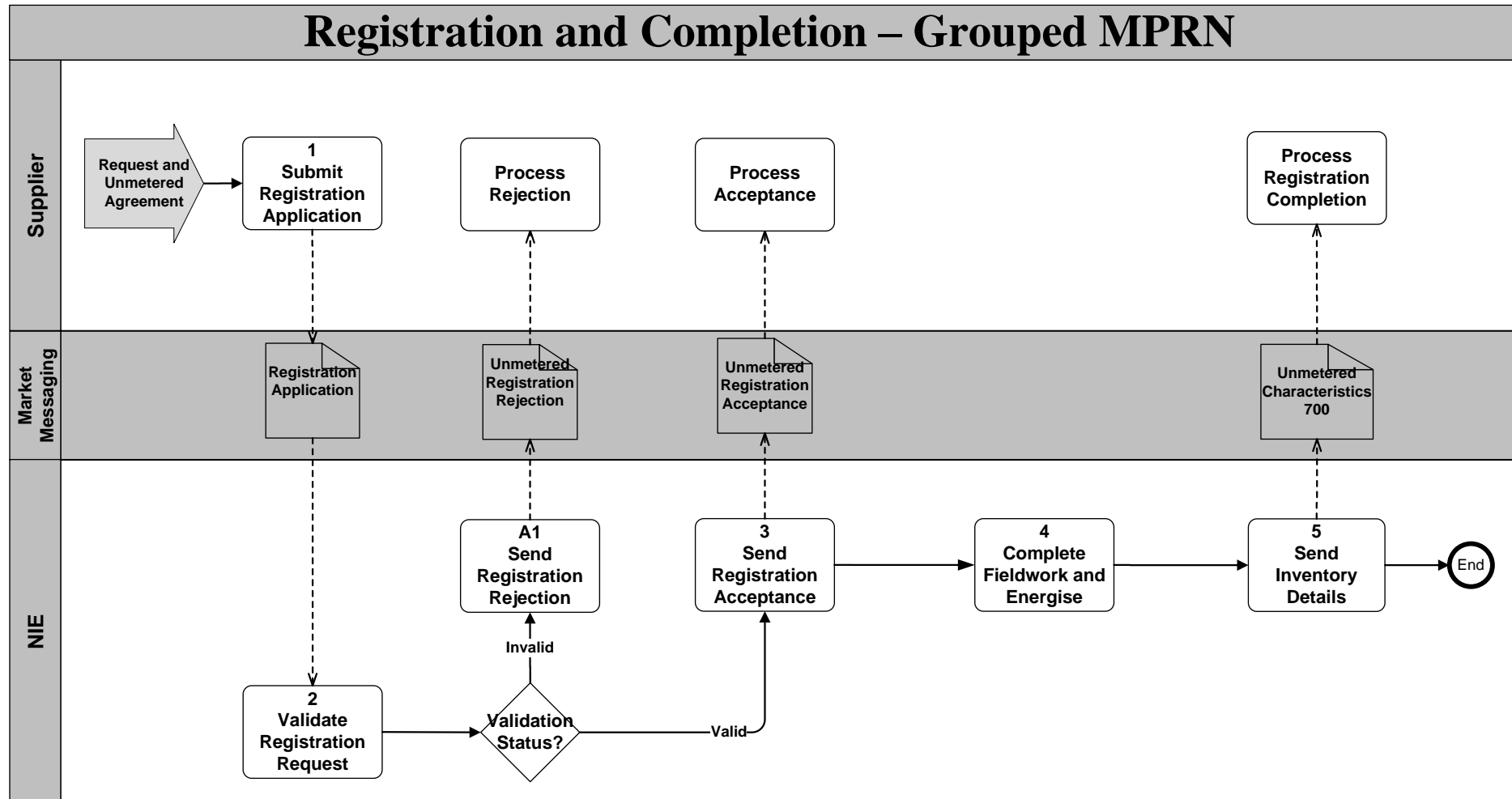
2.1.2 Process Description

Step	Role	Action	Interface
1	Customer	A Customer, or their authorised agent, can contact NIE directly to request a new Grouped MPRN.	
2	NIE	NIE will create a new Grouped MPRN based on the request from the Customer. NIE will issue an Unmetered Agreement including the Unmetered Code of Practice to the Customer and await its return.	Unmetered Agreement to Customer
3	Customer	The Customer will sign and return an Unmetered Agreement to indicate acceptance of the Unmetered Code of Practice.	Signed Unmetered Agreement to NIE
4	NIE	NIE will update the Grouped MPRN with the acceptance of the Unmetered Agreement	
5	Customer	The Customer will now follow the New Technical MPRN process for quotation acceptance in respect of the unmetered connections to be associated with the Grouped MPRN. The application will state the associated GMPRN and give the unmetered load details for each connection point (represented by a Technical MPRN). Refer to MP NI 28 New Technical MPRN – Quotation Acceptance.	
6	NIE	Once the Customer accepts the quote, terms and conditions and returns any necessary Supplementary Agreements, NIE will set the status of the associated Technical MPRNs to Assigned. The Supplementary Agreement will reference the previously signed Unmetered Agreement. The details of the Grouped MPRN are published on the Market Website. A Supplier can now register the Grouped MPRN.	

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2.2 Registration and Completion – Grouped MPRN

2.2.1 Process Flow Diagram



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2.2.2 Process Description

Step	Role	Action	Interface
1	Supplier	<p>A Supplier may determine the characteristics of a Meter Point by reference to information published on the Market Website (see MG NI 23 Supplier Data Requests).</p> <p>The Supplier provides a Registration application by e-mail to NIE completed in accordance with the applicable rules. The Supplier is responsible for the validity of all information provided for the purposes of registering a Grouped MPRN.</p> <p>The Grouped MPRN will have been provided to the Customer as part of the quotation acceptance activities between the Customer and NIE.</p>	Registration Application to NIE
2	NIE	NIE will determine that the Registration is an unmetered Grouped MPRN and, if so, validate the Registration application (see section 2.2.3 Registration Validation).	
A1	NIE	<p>Where the Registration application fails validation NIE will reject the Registration application and inform the Supplier by email of the reasons.</p> <p>New Connection Registrations can supersede each other. Where a subsequent valid Registration application is received when there is already an existing Registration in progress but the site is not yet energised, then the initial Registration will be rejected and the Supplier that initiated the existing process will be informed..</p> <p>Note: if the site is energised then the subsequent Registration will be rejected the Supplier that initiated the subsequent process will be informed.</p>	Registration Rejection to Supplier
3	NIE	Where the Registration application is accepted NIE will inform the Supplier by email of the acceptance.	Registration Acceptance to Supplier

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Step	Role	Action	Interface
4	NIE	Once all data is available to complete the connection, NIE will complete the necessary Fieldwork and energise the Meter Point(s) associated with the Grouped MPRN.	
5	NIE	NIE will complete the Registration process and will send a market message detailing the installed unmetered inventory for each Technical MPRN to the Supplier.	700 to Supplier

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2.2.3 Registration Validation

A Registration application for an unmetered Grouped MPRN will be rejected and the New Supplier advised if:

- The Grouped MPRN does not exist
- The Meter Point status is Terminated, Energised or De-energised
- The Meter Point Address Postcode provided does not exactly match the data held by NIE; where such data is held by NIE. The matching is case sensitive.
- The Supplier ID is not recognised by NIE
- The Supplier ID and Supplier Unit combination is not recognised by NIE for the Required Date
- The Supplier Unit is a trading site Supplier Unit
- The SSAC is not a valid arrangement for the Supplier Unit with respect to the Settlement Class of the Meter Point
- The Supplier has not confirmed that a Supply Agreement exists with the Customer. Where the Supplier has an agency agreement for LV connected Customers this must include a clause to cover Customer acceptance of NIE Connection Conditions