

# Retail Market Procedure NI 20

## Change of SSAC and/or Supplier Unit

**31/08/2016**

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# Retail Market Procedure NI 20 – Change of SSAC and/or Supplier Unit

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# **Retail Market Procedure NI 20 – Change of SSAC and/or Supplier Unit**

## **1. Introduction**

### **1.1 Scope**

This document describes the Retail Market Procedure for a Change of SSAC and/or Supplier Unit in Northern Ireland.

This process will be followed when a request is received for a change to the SSAC and/or the Supplier Unit for a Meter Point.

A change to the SSAC and/or the Supplier Unit for a Meter Point can also be made in parallel with a Change of Supplier. This process excludes such changes. Please refer to MP NI 1 – Change of Supplier Non Interval Credit, MP NI 2 - Change of Supplier Interval and MP NI 37 - Change of Supplier Keypad

The Procedure applies to all sites and contains the following sub-processes:

- Change to SSAC and/or Supplier Unit

### **1.2 History of Changes**

<b>Version</b>	<b>Source of Change</b>	<b>Description of Change</b>
0.1	NIE ES	Initial Draft
0.2	P Merkens	Updated for NIE Review
0.91	P Merkens	Updated following NIE Review and issued for SIG Workshop
0.92	P Merkens	Updated following SIG Workshop
0.93	J-E Smith	Final Draft for Supplier Review prior to SIG Approval
1.0	A Ferguson	Baseline SIG Approval
2.0	J-E Smith	Baseline CDA Board Approved <ul style="list-style-type: none"><li>• Updated for DR1110/CRID163</li></ul>
2.1	A Ferguson	Updated to reflect MP NI 39 Glossary of Terms
3.0	NIE Networks	Updated to incorporate change of name from NIE to NIE Networks

## **Retail Market Procedure NI 20 – Change of SSAC and/or Supplier Unit**

### **1.3 Document References**

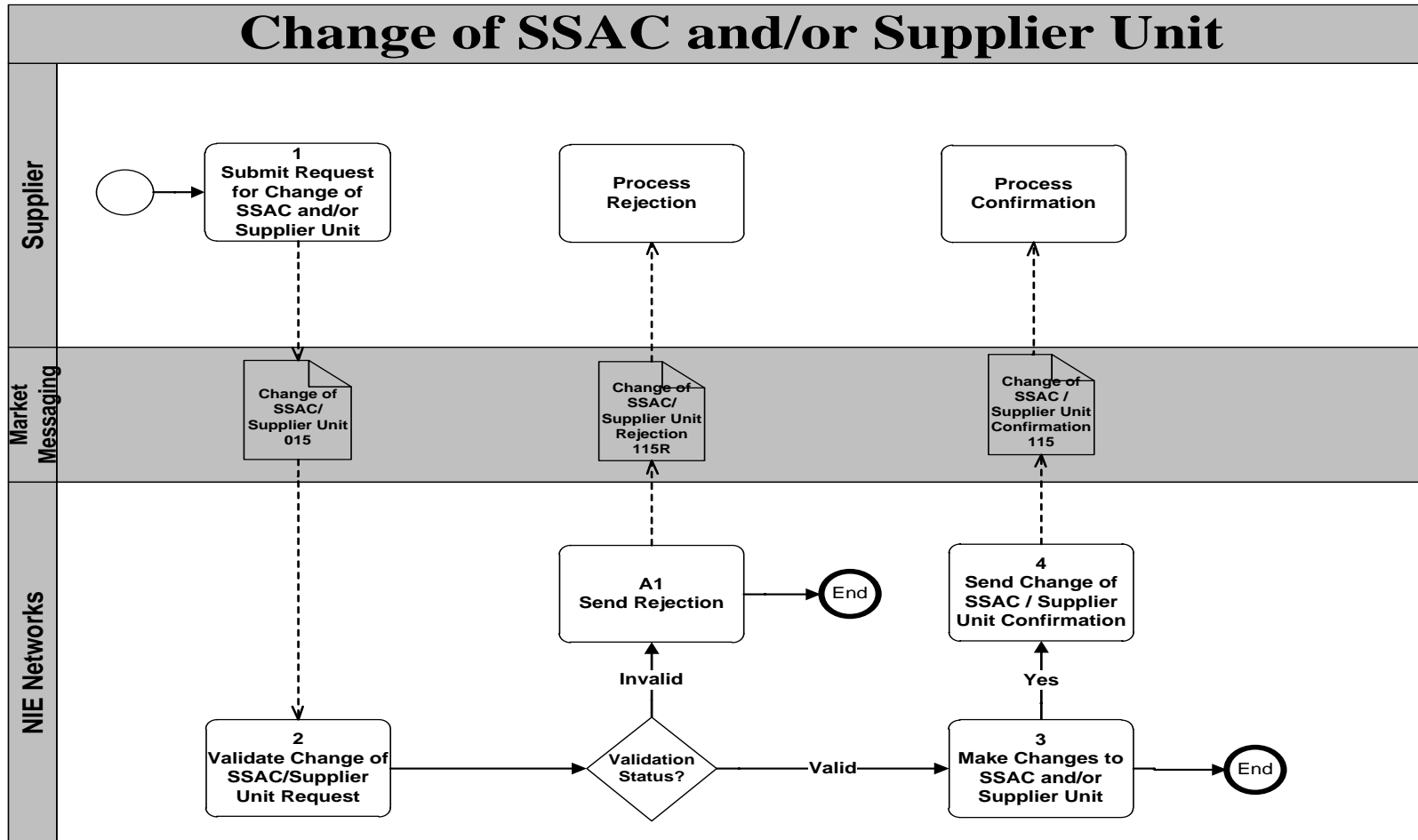
<b>Document Reference</b>	<b>Document name</b>
MP NI 1	Change of Supplier Non Interval Credit
MP NI 2	Change of Supplier Interval
MP NI 37	Change of Supplier Keypad
MP NI 39	NI Market Procedures - Glossary of Terms

# Retail Market Procedure NI 20 – Change of SSAC and/or Supplier Unit

## 2. Procedure Description

### 2.1 Change to SSAC and/or Supplier Unit

#### 2.1.1 Process Flow Diagram



## Retail Market Procedure NI 20 – Change of SSAC and/or Supplier Unit

### 2.1.2 Process Description

Step	Role	Action	Interface
1	<b>Supplier</b>	<p>The Supplier will request a change to SSAC and /or Supplier Unit by providing a Change to SSAC / Supplier Unit request to NIE Networks completed in accordance with the message implementation rules.</p> <p>The Supplier will submit a change request to NIE Networks with the SSAC and/or Supplier Unit field populated with the SSAC/Supplier Unit to which demand will be aggregated under the Single Electricity Market, obtained from the list of codes issued by NIE Networks.</p> <p>The required date must be provided and is the Settlement Day from which consumption data will be aggregated against the requested SSAC/Supplier Unit.</p> <p>NIE Networks will check if a change of Supplier Unit is requested to or from a trading site Supplier Unit and if so then NIE Networks will check that the details are consistent with the wholesale market Registration details.</p>	015 to NIE Networks
2	<b>NIE Networks</b>	NIE Networks will validate the Change of SSAC and/or Supplier Unit request (see section 2.1.3 for validation).	
A1	<b>NIE Networks</b>	Where a Change of SSAC and /or Supplier Unit request fails validation NIE Networks will send a Change of SSAC and/or Supplier Unit Rejection message to the Supplier.	115R to Supplier
3	<b>NIE Networks</b>	Where a Change of SSAC and /or Supplier Unit request passes validation NIE Networks will update the SSAC and/or Supplier Unit accordingly. The new SSAC / Supplier Unit combination will take effect at the required date.	
4	<b>NIE Networks</b>	NIE Networks will confirm the successful Change of SSAC and/or Supplier Unit request by sending a Change of SSAC and /or Supplier Unit confirmation message to the Supplier.	115 to Supplier

## **Retail Market Procedure NI 20 – Change of SSAC and/or Supplier Unit**

### 2.1.3 Change of SSAC and/or Supplier Unit Validation

A Change to SSAC and/or Supplier Unit will be rejected and the Supplier advised if:

- The MPRN does not exist.
- The MPRN status is Terminated or Assigned.
- The Supplier ID is not recognised by NIE Networks
- The Supplier ID and Supplier Unit combination is not recognised by NIE Networks
- The Supplier submitting the change request is not registered to this MPRN
- The SSAC and/or Supplier Unit is not valid for use by the Supplier with respect to the Settlement Class of the Meter Point.
- The required date is prior to any previous Change of SSAC and/or Supplier Unit request for the MPRN
- Where the Settlement Class is Interval, the required date is less than one month from the effective date of any previous Change of SSAC and/or Supplier Unit for this MPRN
- Where the Settlement Class is Non-Interval, the required date is less than two months from the effective date of any previous Change of SSAC and/or Supplier Unit for this MPRN
- Where the Change of Supplier Unit is requested on a trading site and the details are not consistent with the wholesale market Registration details
- The required date is retrospective to the date of the receipt by NIE Networks
- The required date is more than twenty days after the date of receipt by NIE Networks