

# Retail Market Procedure NI 36

## Change of Grouped MPRN

**31/08/2016**

<i>Current Status:</i>	Baseline
<i>Issue Date:</i>	31/08/2016
<i>Version:</i>	3.0

# Retail Market Procedure NI 36 – Change of Grouped MPRN

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# Retail Market Procedure NI 36 – Change of Grouped MPRN

## 1. Introduction

### 1.1 Scope

This document describes the Retail Market Procedure for a Change of Grouped MPRN in Northern Ireland.

This process will be followed when one or more Technical MPRNs are to be transferred between Grouped Unmetered Meter Points.

The Procedure applies to all grouped unmetered sites and contains the following sub-processes:

- Change of Grouped MPRN Notification
- Change of Grouped MPRN Completion

### 1.2 History of Changes

Version	Source of Change	Description of Change
0.1	P Merkens	Initial Draft
0.91	P Merkens	Updated following NIE review and ready for SIG Workshop
0.92	P Merkens	Updated following SIG Workshop
0.93	A Ferguson	Final Draft issued for Supplier Review prior to SIG Approval
1.0	A Ferguson	Baseline SIG Approval
2.0	J-E Smith	Baseline CDA Board Approved <ul style="list-style-type: none"><li>• Updated for DR1110/CRID163</li></ul>
2.1	A Ferguson	Updated to reflect MP NI 39 Glossary of Terms
3.0	NIE Networks	Updated to incorporate change of name from NIE to NIE Networks

### 1.3 Document References

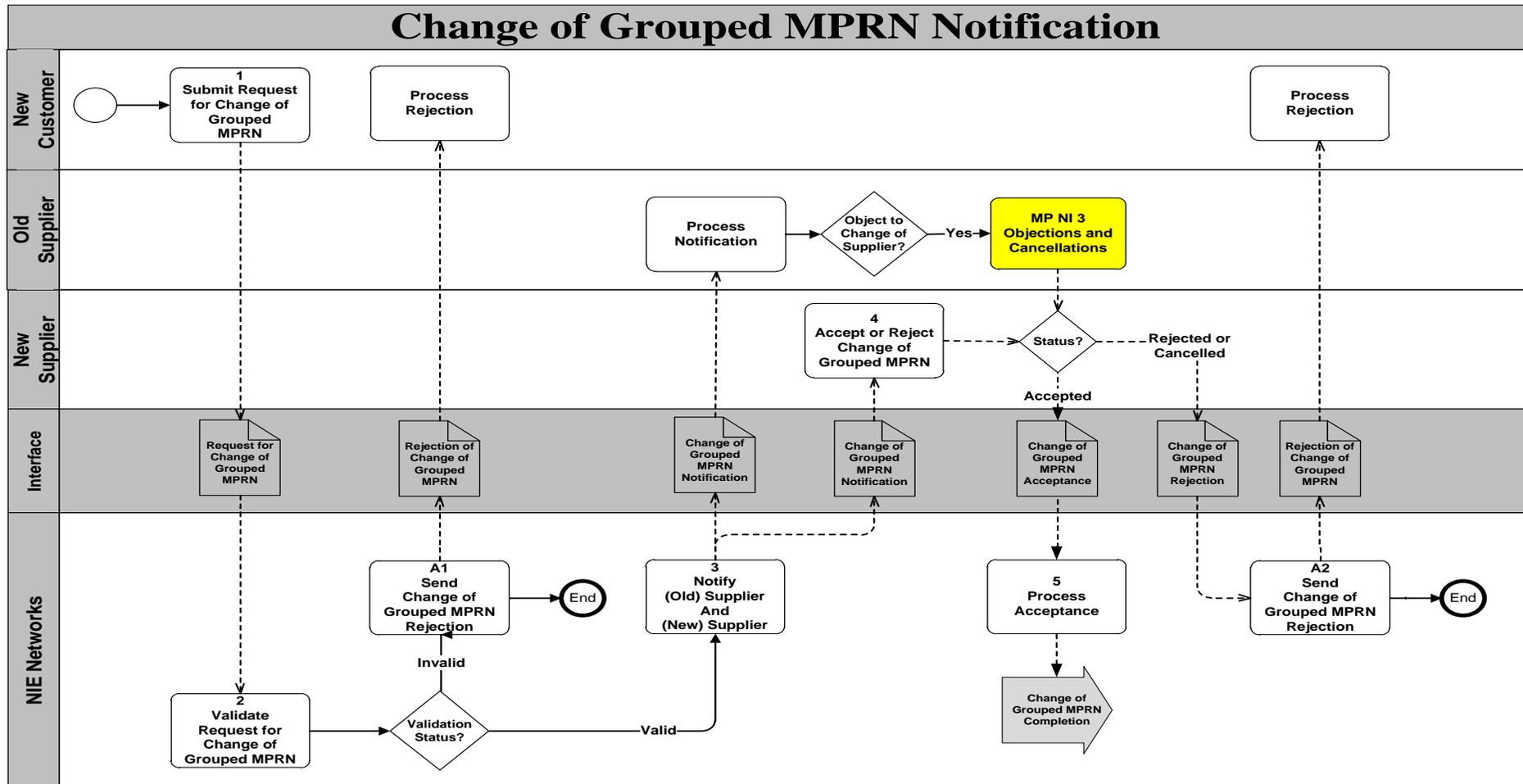
Document Reference	Document name
MP NI 3	Objections and Cancellations
MP NI 39	NI Market Procedures - Glossary of Terms

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## 2. Procedure Description

### 2.1 Notification

#### 2.1.1 Process Flow Diagram



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### 2.1.2 Process Description

Step	Role	Action	Interface
1	<b>New Customer</b>	<p>The Customer responsible for the recipient Grouped MPRN will provide to NIE Networks a request for a Change of Grouped MPRN from a source Grouped MPRN to a recipient Grouped MPRN, completed in accordance with the applicable rules.</p> <p>The Customer is responsible for the validity of all information provided for the purposes of changing a Grouped MPRN.</p> <p>All transactions will be at Technical MPRN level.</p>	Request for Change of Grouped MPRN to NIE Networks
2	<b>NIE Networks</b>	NIE Networks will validate the Request for Change of Grouped MPRN (see section 2.1.3 for validation).	
A1	<b>NIE Networks</b>	Where a request for Change of Grouped MPRN fails validation NIE Networks will manually inform the Customer of the rejection of the Change of Grouped MPRN with the reasons.	Rejection of Change of Grouped MPRN to Customer
3	<b>NIE Networks</b>	<p>Where the request for Change of Grouped MPRN is accepted NIE Networks will notify by e-mail both the (Old) Supplier registered against the source Grouped MPRN and the (New) Supplier registered against the recipient Grouped MPRN of the Change of Grouped MPRN.</p> <p>Note that the (Old) Supplier could be the same as the (New) Supplier.</p>	<p>Notification to Old Supplier</p> <p>Notification to New Supplier</p>
4	<b>New Supplier</b>	The (New) Supplier will notify NIE Networks by e-mail whether they wish to accept or reject the Change of Grouped MPRN.	Acceptance/Rejection to NIE Networks

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Step	Role	Action	Interface
5	<b>NIE Networks</b>	Where a request for Change of Grouped MPRN is accepted by the (New) Supplier and has not been cancelled as a result of an objection by the (Old) Supplier NIE Networks will process the acceptance of the Change of Grouped MPRN to completion.	
A2	<b>NIE Networks</b>	Where a request for Change of Grouped MPRN is rejected by the (New) Supplier or has been cancelled as a result of an objection by the (Old) Supplier NIE Networks will manually inform the Customer of the Rejection of the Change of Grouped MPRN with the reasons.	Rejection of Change of Grouped MPRN to Customer

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### 2.1.3 Change of Grouped MPRN Validation

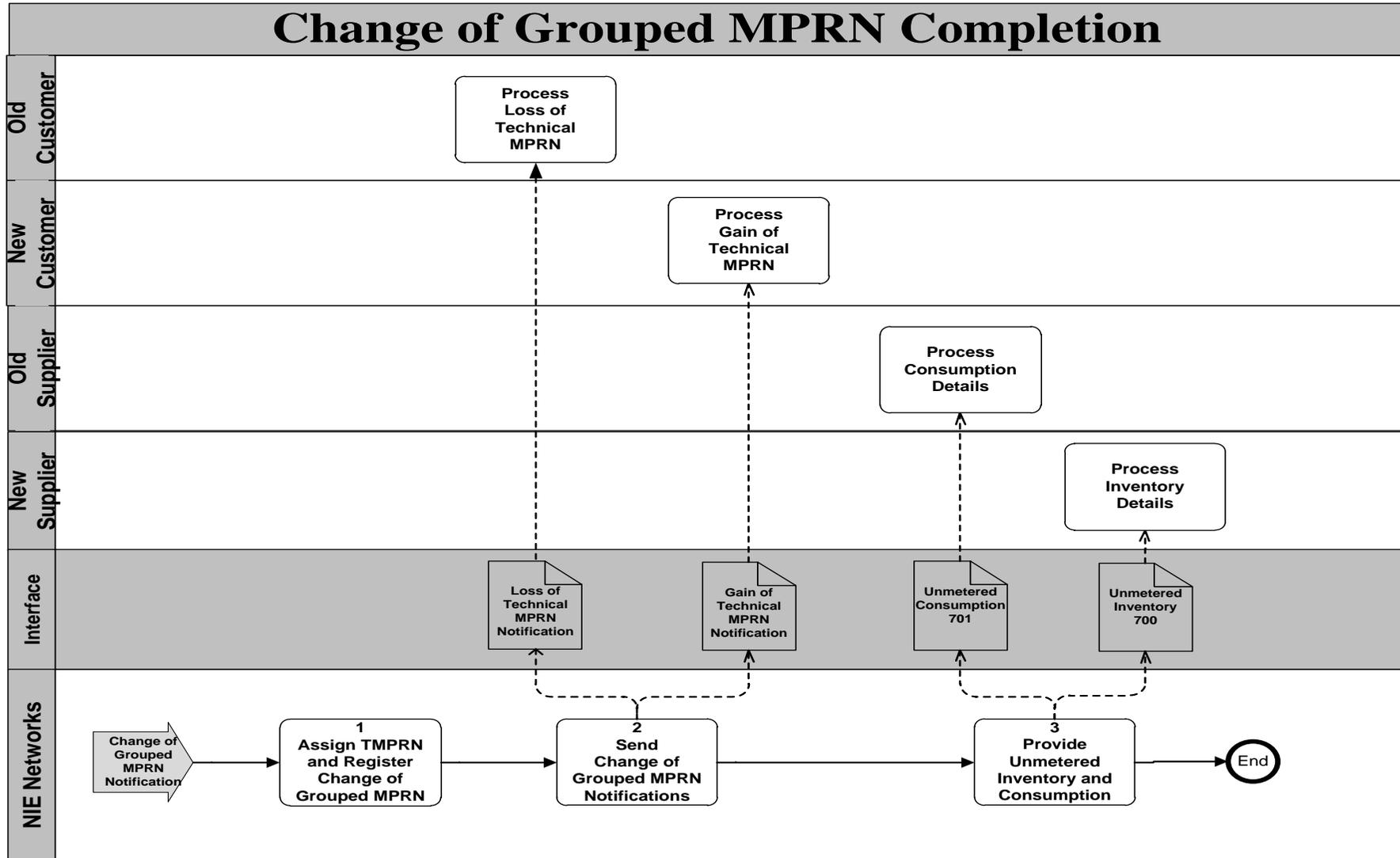
Failure of the following validations will cause the request to be rejected:

- The Customer must have provided all mandatory information
- All information provided must be detailed at Technical MPRN level
- The MPRN(s) provided must be Technical MPRN(s)
- The Meter Point status of the Technical MPRN(s) can only be Energised (E) or De-Energised (D)
- Both the New and Old Grouped MPRNs must be registered
- A Connection Agreement must have been returned for both the New and Old Grouped MPRNs
- The Customer of the recipient Grouped MPRN, as specified by the Registered Supplier, must be the party initiating the process.
- No Change of Supplier is pending on either Grouped MPRN

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## 2.2 Completion

### 2.2.1 Process Flow Diagram



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### 2.2.2 Process Description

Step	Role	Action	Interface
1	<b>NIE Networks</b>	<p>NIE Networks will assign the Technical MPRN(s) to the recipient Grouped MPRN and update the Technical MPRN with the Customer details of the New Grouped MPRN.</p> <p>NIE Networks will determine whether a Change of Supplier has occurred. A Change of Supplier occurs when the (Old) Supplier for the source Grouped MPRN is not the same as the (New) Supplier for the recipient Grouped MPRN.</p> <p>If a Change of Supplier has occurred NIE Networks will update the Registration of the Technical MPRN(s) to that of the recipient Grouped MPRN.</p>	
2	<b>NIE Networks</b>	<p>NIE Networks will manually advise the (Old) Customer responsible for the source Grouped MPRN of the completion of the Change of Grouped MPRN by providing a Loss of Technical MPRN Notification.</p> <p>NIE Networks will manually advise the New Customer responsible for the recipient Grouped MPRN of the completion of the Change of Grouped MPRN by providing a Gain of Technical MPRN Notification.</p>	<p>Loss of Technical MPRN Notification to Old Customer</p> <p>Gain of Technical MPRN Notification to New Customer</p>
3	<b>NIE Networks</b>	<p>NIE Networks will send an Unmetered Consumption market message to the Old Supplier to advise unmetered consumption to the date of the Change of Grouped MPRN for each Technical MPRN that has been transferred to the recipient Grouped MPRN.</p> <p>NIE Networks will send an Unmetered Characteristics and AUF market message to the New Supplier to advise details of unmetered inventory for the transferred Technical MPRN detailing their relationship to the recipient Grouped MPRN.</p>	<p>701 to Old Supplier</p> <p>700 to New Supplier</p>

### 2.2.3 Completion Rules

The Old Supplier registration will be effective until the end of the calendar day before the effective date of the New Supplier registration.